

PART ONE: EXECUTIVE OFFICER POSITION DESCRIPTION DUTIES

12.1. Promote via publications, promotions and campaigns, an environment within the Association and on campus which is supportive of cultural diversity.

OISA has been involved with Social Impact Studios and participated in a wide range of volunteering activities over the course of this quarter, along with promoting this endeavour to international students.

12.2. Organise and run events of specific interest and relevance to international students.

I have been advising the Otago Malaysian Students' Association (OMSA) on their Malam Malaysia event. Alongside this we are in the process of working with the International Office to organise a dip at St. Clair in order to show our solidarity, support and unity of international students in Aotearoa New Zealand.

12.3. Be a member of appropriate internal committees of the Association. Chair or co-chair weekly/bi-weekly meetings of the Otago International Students' Association (OISA), ensuring that all committee members are advised of meeting times, that the agenda is prepared and circulated beforehand and ensuring that the standing orders of the committee are adhered to.

An event is in the works. The concept would borrow from the model of the Midwinter Swim, but with a deliberately fun and slightly provocative twist.

OISA would identify 6–10 high-profile campus and community personalities who are prepared to take a dip at St Clair in support of international students. The swim/dip could take place at any point during the year – it doesn't necessarily need to be a midwinter event – but the fundraising campaign would build towards a single, highly visible "dip day".

The key feature would be that each participant represents a fundraising threshold. As donations reach successive benchmarks, another person is committed to joining the swim.

12.4. Take direction from the Otago International Students' Association, on all matters relevant to international student members.

I am working with Co-President Adlina to organise this.

12.5. Work on issues specific to international students at the University of Otago, including, but not limited to:

12.5.1. Academic issues within the University; and;

There are no major academic issues of note to report for this quarter. I have been attending scheduled internal committees within the University to establish a baseline presence, and I look forward to attending more of these institutional meetings soon to ensure the international student voice is well-represented.

12.5.2. Social and welfare related issues within the University and the wider Community.

Still trying to engage the international office in relation to better mental health advocacy which we have yet to hear from – a meeting due with Jason in the works to confirm this is done.

12.6. Maintain a good working relationship to the Association Student Support Centre Manager and Advocates so that the opportunity to share information about academic and welfare issues of relevance to international students is available.

The Student Support Centre team remains incredibly supportive and excellent to work with. Fortunately, there have been no major crises or systemic issues this quarter that required me to formally escalate matters or bring pressing international student concerns to Dwaine's attention. We maintain an open-door policy for when issues inevitably arise.

12.7. Maintain a good working relationship with the International Office of the University, sharing information and ideas with them when appropriate.

I continue to maintain a very positive working relationship with Director International Jason Cushen. Have not managed to have a regular set of meetings this quarter owing to busy schedules and my graduation period during which parents were in town but we continue to communicate.

12.8. Work in conjunction with the Finance and Strategy Officer and the Clubs Development Officer and the Clubs and Societies Representative to ensure the affiliation and support of international student groups.

No new international student club affiliations have been officially confirmed or finalized this quarter.

12.9. Maintain a good working relationship with the Administrative Vice-President, proactively bringing issues relevant to international students to their attention, and meeting with them on a weekly basis.

We love Kamesha she's fantastic as always and no issues raised to her of note yet because international students have been quite sensible these days 😊.

12.10. Maintain a good working relationship with the Dunedin City Council

Met with Santashree Mitra of study Dunedin, along with Councillor Steve Walker later, together with Co-president Adlina.

12.11. Sit on the New Zealand International Students' Association (NZISA) as a member and maintain and fulfil the terms of the Memorandum of Understanding held between Association and NZISA.

Ibuki is amazing and doing an incredible job leading the national body – have heard good feedback from other equity group president colleagues and I'm quite satisfied with the NZISA work.

12.12. Perform the general duties of all Executive Officers.

I have performed the general duties of all Executive Officers. More details are provided in Part 2.

12.13. Where practical, work not less than ten hours per week.

My hours are somewhat down this quarter owing to graduation and parents being down in Dunedin. Having had lung inflammation a few weeks back, mental health isn't the best but we keep on keeping on.

PART TWO: GENERAL DUTIES OF ALL EXECUTIVE MEMBERS

3. General Duties of all Executive Officers

3.1. The appointed term for all OUSA Executive Officers shall commence from the 1st of January and will terminate on the 31st of December of that same year.

Roger on this, thanks.

3.2. Where reasonable, all Executive Officers are expected to assist as volunteers for OUSA events and functions, including, but not limited to:

3.2.1. Assisting at the OUSA Tent City and other activities during Summer School, Orientation and Re-Orientation; and;

None this quarter.

3.2.2. Assisting with elections and referenda where appropriate.

Participated in SGM prep, setup/packdown, along with Candidate Debate setup/packdown.

3.3. Where reasonable, all Executive Officers attend Executive meetings.

Yes.

3.4. Where reasonable, all Executive Officers are to be available for national conferences, national and local campaigns, Executive training sessions and Executive planning sessions.

No national conferences or local campaigns have been of note as needed.

Attended the OMSA Malaysian independence Day bazaar at Al Hambra Rugby Union.

3.5. All Executive officers shall:

3.5.1. Keep up to date with the Finance and Strategy Officer's Executive budget, bringing to the Finance and Strategy Officer any spending proposals, keeping track of their spending and ensuring they do not exceed budgeted expenditure;

No OUSA spending for me so I did not have to argue with Troy at all on funding hehe.

3.5.2. Educate themselves on needs and experiences relevant to historically marginalised demographic groups including intersectionality and promote and encourage all demographics to participate, where relevant, in clubs, societies, committees and OUSA events;

Am working hard to raise the voice of the international student community as an equity group in Executive Meetings and Committee meetings within the University – working closely with Nikita of NDSA to try and see how we can advocate international students that also form the disability community space.

3.5.3. Act in accordance with and uphold Te Tiriti o Waitangi while exercising their duties;

Yes, I am a strong supporter and advocate of Te Tiriti o Waitangi obligations and continue to reiterate this at OISA meetings.

3.5.4. Where reasonable, attend events hosted by clubs related to historically marginalised demographic groups; None.

3.5.5. Prioritise sustainability and minimization of environmental impacts in all aspects of their role and keep up to date with environmental issues;

Everything is done online, and non AI was used.

3.5.6. Every quarter undertake five hours of voluntary service which contributes to the local community.

Attended a tree planting session with social impact studio, but none done this quarter on account with lots of the changes.

3.5.7. Regularly check and respond to all communications.

To the best of my ability I have sought to check my emails on a daily basis and responded as promptly as possible.

PART THREE: ATTENDANCE AND INVOLVEMENT IN OUSA AND UNIVERSITY COMMITTEES OUSA:

- Election Review Subcommittee
- Constitutional Review Committee

University:

- Vice Chancellor's Staff and Student Advisory Group
- Distance Learning Advisory Committee
- Internationalisation Committee
- Health Science Internationalisation Committee
- Commerce Internationalisation Committee

External:

- Study Dunedin Advisory Board

PART FOUR: GOALS AND YOUR PROGRESS

Make the "dip" an event

The fundraising campaign could run through Semester 1, building progressively towards the event.

The actual dip at St Clair should then be treated as a proper OISA event/activation, rather than simply people turning up for a swim.

There could be:

- international student food

- OISA and student club promotion;
- photography and video content;
- social media countdowns;
- University and community media coverage; and
- perhaps a "final challenge" if the campaign reaches a particularly ambitious target.

It would also provide a great opportunity to showcase OISA and the diversity of the international student community to the wider Dunedin community.

Potential sponsors

There is also an opportunity to bring external sponsors into the campaign. In particular, I think a local employment/recruitment agency could be a very good fit if we position part of the campaign around the contribution international students make to Dunedin and the importance of connecting students with in-study and post-study employment opportunities. That could potentially open up a broader conversation about international students not just as students, but as future graduates, employees, professionals and members of the Dunedin community. There may also be opportunities for sponsorship from local businesses, particularly those with strong international student customer bases.

PART FIVE: GENERAL

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